

Travel Approval Form

Department: Sheriff's Office

Event Name: TAPEIT 2024 Conference

Location: Galveston, TX

Event Dates: 10/28/2024 thru 11/01/2024

Purpose: Required Continuing Education/Certification
 Job Training
 Other: _____

Name of Attendees:

Kim Burris

Court Decision:
This section to be completed by County Judge's Office



September 9, 2024

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

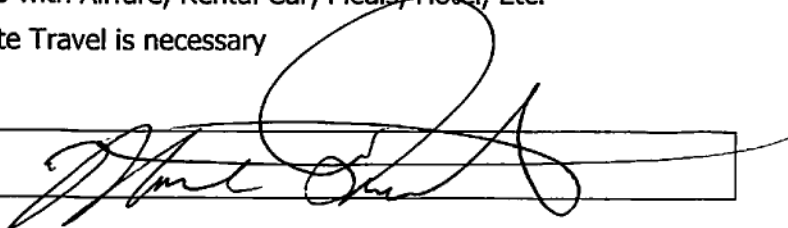
Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:



Johnson County Sheriff's Office
Training Request

Name: Kim Burris
Rank: Supervisor Date: 08/20/2024
Course Name: Texas Assoc. of Property and Evidence- TAPEIT
Course Date: 10/28-11/1 2024

Course Tuition: \$350.00 Hotel Cost: _____
Per Diem: \$229.50 Total Cost: _____

Is Course TCOLE Accredited? Y N
Will training be reported by Host? Y N

This Training / Seminar is necessary for the following reasons:
Yes Required continuing education Yes Job training
Yes Improve work performance Yes Required certification

Host Agency: TAPEIT/Galeston PD
Host Address: PO Box 3
Host City: Peaster
Host State: Texas
Host Zip Code: 76485
Host Phone: 682-300-5688

Hotel: _____ Hotel Check In Date: Oct. 28, 2024
Hotel Address: _____
Hotel City: _____ Hotel Check Out Date: Nov. 1, 2024
Hotel State: _____
Hotel Zip Code: _____
Hotel Phone: _____

Approvals

Training Coordinator: Dr. Anna Goodloe, PhD Budget Available: Y N
CC Agenda Submitted: Y N N/A

Sergeant: _____ Approved
_____ Disapproved Initials _____ Date _____

Justification (Required): Required training for Division

Hotel not needed. Kim will room with Stephanie Boazel.

Lieutenant: [Signature] Approved
_____ Disapproved Initials PH Date 8/20/24
Comments: _____

Captain: _____ Approved
_____ Disapproved Initials _____ Date _____
Comments: _____

Chief: [Signature] Approved
_____ Disapproved Initials _____ Date 8-21-24
Comments: _____

Kim Burris

From: TAPEIT Board <lroberts8195@gmail.com>
Sent: Tuesday, August 20, 2024 6:16 AM
To: Kim Burris
Subject: Registration Confirmed - TAPEIT 2024 Annual Conference

**CAUTION: This email originated from outside of the Johnson County email system.
Use care when opening links or attachments. Report suspicious emails.**



Dear Kim,

Your registration has been confirmed. Please save this email for future reference.

Event: TAPEIT 2024 Annual Conference

Attending: Kim Burris

Total Registrant : 1

Event start Time: 4:30 PM

Event start Date: October 28, 2024

Location (Galveston Island Convention Center 5600 Seawall Blvd

Address Galveston, Texas, 77551, USA

Confirmation Number: KQNXXKMVBPXM

Invoice

Registration Information

Kim Burris

Advance [TAPEIT 2024 Annual Conference]

Sessions

October 28, 2024

4:30 PM - 7:00 PM Early Registration

October 29, 2024

7:00 AM - 8:00 AM Registration

8:00 AM - 9:00 AM General Session - Welcome and Introductions

9:00 AM - 12:00 PM Jennifer Shuett and Chief Cromie present.

12:00 PM - 1:00 PM Lunch on Your Own

1:00 PM - 2:30 PM Tim Miller Texas EquuSearch Mounted Search and Recovery Team

2:30 PM - 4:30 PM Mark Yarbrough

4:30 PM - 5:00 PM Awards Ceremony

6:00 PM - 8:00 PM Social Night- Dinner Provided

8:00 PM - 11:00 PM DJ and Dance

October 30, 2024

8:00 AM - 10:00 AM	Laws 1 (Steve Yancey; Dan Zientek)
10:00 AM - 12:00 PM	Laws 2 (Steve Yancey; Dan Zientek)
12:00 PM - 1:00 PM	Lunch Provided
1:00 PM - 3:00 PM	Digital Evidence
3:00 PM - 5:00 PM	Processing, seizing, and firearm return-mental health (Michelle Horridge)
7:00 PM - 10:00 PM	Bingo
October 31, 2024	
8:00 AM - 5:00 PM	Advanced Certification
12:00 PM - 1:00 PM	Lunch
November 1, 2024	
9:00 AM - 10:00 AM	TAPEIT General Board Meeting/ Door Prizes
10:00 AM - 12:00 PM	Guest Speaker TBD
12:00 PM - 1:00 PM	Conference Debriefing and Clean-up (Board and Officers)

W9 Form

Modify Registrations

Sincerely,
 TAPEIT Board
tapeitboard@gmail.com